

*Note on Item No.3*

**Action Taken Report on the Decision / Agenda of the 28<sup>th</sup> Board Meeting Held on 03/07/2023**

Agenda No.	Agenda	Decision	Action Taken	Section
1.	Quorum of the meeting and Leave of Absence	Leave of absence was granted to Shri. Hari Nair, Law secretary.	No action required.	
2.	Minutes of 27 <sup>th</sup> Board Meeting	The Board confirmed the minutes of 27 <sup>th</sup> meeting of the Board.	No action required.	
3.	Action taken report of 27 <sup>th</sup> Board Meeting	The Board noted the ATR on the decisions of 27 <sup>th</sup> meeting.	No action required.	
4.	Details of administrative sanctions obtained from the government after 27 <sup>th</sup> Board Meeting	The Board noted the details of Administrative Sanctions received from Govt. since the last Board meeting.	No action required.	
5.	Enquiry Report in respect of Tanur Boat Accident	Resolved to keep the report in abeyance as the matter is subjudice.	<b>Board order issued.</b> No action required at present.	<b>B3</b>
6.	Report of CEO as per section 76 of the Kerala Maritime Board Act.	The Board noted the agenda item.	No action required.	
7.	Adoption of Annual Accounts of Kerala Maritime Board for the year 2021-22	Resolved to adopt the accounts and decided to submit the accounts to Statutory Auditors for audit as per Sec. 84.	<b>Board order issued.</b> Reminder letter sent to Govt. on 31/07/2023. New Statutory Auditor M/s Benny & Co. is appointed on 01/08/2023.	<b>A6</b>
8.	Audit of Annual Accounts of Kerala Maritime Board	The Board noted the agenda item.	No action required.	
9.	Adoption of Annual Accounts of KSMDCL for the FY 2018-2019 & 2019-2020	The Board Resolved to request the Govt. to reconstitute the Board of Directors with the CEO & CFA as Board members and to initiate liquidation process. The Board further resolved to appoint a practicing company secretary at a mutually agreed fee to oversee the liquidation proceedings.	<b>Board order issued.</b> Letter sent to Govt. on 02/09/2023 to reconstitute the Board of Directors. Company Secretary is appointed as per the letter no. HOKMB-TVM/2220/2020-A2	<b>A6</b>

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			dt12/09/2023.	
<b>10.</b>	Appointment of GST Consultant	Resolved to ratify the action of appointing Mr. Sunil raj from, M/s Kannan &Kasim, Chartered Accountants as GST Consultant for filing GST Returns and other GST related issues by a monthly payment of Rs.Rs.4,000/- (maximum) and annual fee of Rs.26,000/- for filing Annual return.	<b>Board order issued.</b> Ratified No further action required.	<b>A6</b>
<b>11.</b>	Relaxation on monthly/quarterly ceiling limit to Surveyors and other staff who are entrusted with the implementation of IV Act/Rules.	Resolved to take up the matter with the Government to exempt surveyors of KMB from the monthly/quarterly ceiling limit in respect of TA.	<b>Board order issued.</b> Letter to Govt.sent on 22/07/2023. Further decision pending with Govt.	<b>A3</b>
<b>12.</b>	Promotion to the post of Senior Superintendent / PA to Port Officer/Purser & Administrative Assistant/Senior Port Conservator	Resolved that Junior Superintendent can be promoted as Senior Superintendent / PA and Purse, Port Conservator as Senior Port Conservator. Thus General category personnel will get Promotion under General category posts and personnel with technical background will get Promotion in the technical post. The Board Resolved further to take steps to get concurrence for the same from Government.	<b>Board order issued.</b> Letter sent to Govt.on 21/07/23. Further decision pending with Govt.	<b>B2</b>
<b>13.</b>	Suspension of Sri. V V Prasad, Senior Port Conservator Bypore and Termination of Shri. Sebastian Joseph, Surveyor on Contract Basis consequent to their arrest in the Tanur Boat Tragedy.	Resolved to ratify the action of the Chief Executive Officer in suspending Shri. V V Prasad, Senior Port Conservator, Bypore and Termination of Shri. Sebastian Joseph, Surveyor on Contract Basis as the Board is the disciplinary authority of the Staff of the Kerala Maritime Board and inform the Board's decision to Govt.	<b>Board order issued.</b> Ratified. Letter sent to Govt. on 22/07/2023.	<b>B2</b>
<b>14.</b>	Release of withheld amount to the Contractor, M/s South Indian Construction for Kerala Maritime Institute, Neendakara as per Judgement Order WP(C) 15489/2020 dated,	Resolved to ratify the action of the Chief Executive Officer in releasing an amount of Rs.2.50 crore from the General Fund of Kerala Maritime Board as per the directions of the Govt. and to request the Government of Kerala to release the fund to KMB.	<b>Board order issued.</b> Ratified.	<b>E1</b>

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<b>Agenda No.</b>	<b>Agenda</b>	<b>Decision</b>	<b>Action Taken</b>	<b>Section</b>
	08.12.2022 of Hon'ble High Court			
<b>15.</b>	Revival of Kerala Maritime Society for establishment of Kerala Maritime Institute as Centre of Excellence in Maritime Education Training and Research	Resolved to 1. continue the operations of the Kerala Maritime Society and request the Chairman of the Governing Body of KMS to convene the meeting of Governing Body 2. re-constitute the Executive Committee with 5 members and Governing Body with 8 members as proposed 3. request the Chairman of the Governing Body to amend the MOA and Rules & regulation of KMS on reconstitution of the Governing Body, Executive Committee and to give effect to the other changes proposed in the paras IV (1) to (8).	<b>Board order issued.</b> Letter sent to Govt.for re-constituting Governing Body. Further decision pending with Govt.	E1
<b>16.</b>	Joint Venture parking projects at Kozhikkode beach with Corporation of Kozhikkode	Resolved to approve the draft Joint Venture agreement for development of parking site at Kozhikkode, Kerala between Kerala Maritime Board and Kozhikkode Municipal Corporation. Resolved further to authorize the Port Officer, Kozhikkode to execute the agreement with Kozhikkode Municipal Corporation. Also Resolved to entrust the task of Preparation of DPR for the ground level parking to HED, Govt. of Kerala.	<b>Board order issued.</b> Agreement signed with Kozhikkode Municipal Corporation for development of parking site at Kozhikkode.	C3
<b>17.</b>	Projects under Sagarmala	Noted the proposals submitted to Govt.	No action required.	C1
<b>18.</b>	Organizational Re-structuring of Kerala Maritime Board	Resolved to approve the organogram in principle and to move Government for the approval of the same. Resolved further to authorize Chairman and CEO to make corrections, wherever errors and omissions have happened without any change in the fundamental frame work.	<b>Board order issued.</b> Revised Draft organogram submitted to Govt. for approval.	B1
<b>19.</b>	IT Demand notice on TDS/TCS of KSMDCL Entrusting the work to RGN Price & Co.	Resolved to entrust the work relating to the appeal proceedings in IT case pertaining to KSMDCL to RGN Price & Co. and also decided to remit the demand amount of Rs.8290/- for the year 2007-08.	<b>Board order issued.</b> Action taken to remit the demand amount of Rs.8290/- for the year 2007-08.	A6

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			CEO will be authorized for signing & claim can be adjusted against unclaimed amount in IT website.	
<b>20.</b>	Opening of Bank Account/facility for internet banking	Resolved to authorize CEO to open a new account with Bank of Baroda with internet facility for making transactions from General Fund.	<b>Board order issued.</b> Process of opening of bank account in final stage.	A6
<b>21.</b>	Commencing of Cruise Vessel Service between the ports under Kerala Maritime Board	Resolved to accept the proposal submitted by SSR Marine Services Pvt. Ltd. and move for concurrence for the same from Government.	<b>Board order issued.</b> Govt.given the approval for granting the service, accordingly KMB directed the firm for commencing the service with certain specific conditions.	<b>B3</b>
<b>22.</b>	Design, approval, construction, supervision and conduct of stability test of Inland vessels	Decided to accept the proposal of the Chairman to make a meeting with Mariners (retired hands from Indian Navy, Coast Guard etc.) on 04.07.2023 and appointment of expert surveyors among them and also make a tie up with accredited agencies and submit a report before the board for final approval.	<b>Board order issued.</b> Meeting conducted on 04/07/2023. Minutes approved. Final decision need to decide in the next meetings.	B3
<b>23.</b>	Utilization of Dredger CSD Chandragiri	Resolved to accept the proposal to make repair of CSD Chandragiri and to ensure its effective use for own dredging activities and revenue sharing model with intended parties.	<b>Board order issued.</b> Action initiated to repair the Dredger CSD Chandragiri	D1
<b>24.</b>	Declaration submitted by Chief Executive Officer to Ministry of Environment, Forest & Climate Change	Resolved to ratify the action of the Chief Executive Officer, in the submission of declaration to the Ministry of Environment, Forest & Climate Change in respect of EIA Study in Azheekal Port	<b>Board order issued.</b> Ratified. No further action required.	C3
<b>25.</b>	Request for placing Weather warning Boards at Kozhikode beach by Brightway LED world LLP	Resolved to give permission to Bright way LED for placing Weather warning Board at Kozhikkode Beach with applicable lease rent or 25% of the revenue earned by the agency whichever is higher.	<b>Board order issued.</b> Placing of Weather warning Board at Kozhikkode Beach is	C3

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			in progress.	
26.	Renting of Vehicle	Resolved to ratify the actin of the Chief Executive Officer in renting the vehicle for the Chief Executive Officer, Controller of Finance and accounts and Port Officer in charge, Azheekkal.	<b>Board order issued</b> Ratified. No further action required.	A2
27.	Request from Mr. Abdul Salam A.A for waiving of license fee for land during Covid -19 period	Resolved to exempt the License fee for 3 months for the lock down period declared by Government of Kerala, during Covid Pandemic.	<b>Board order issued</b> Instructions given to Mr. Abdul Salam A.A by letter dt11/8/23 of Port Officer, Kozhikode.	C3
28.	Implementing IV Rules 2022 Basic Fire Fighting practical training, signing MoU with M/s Cochin Shipyard Ltd., Training Coast approval	Resolved to authorize CEO to execute agreement with M/s Cochin Shipyard Ltd. and Marine Mercantile Club based on their proposal for firefighting and swimming arrangement for a period of one year.	<b>Board order issued.</b> Meeting with M/s Cochin Shipyard Ltd.is planned for the approval of draft MoU.	E1